## **AMITY LAW SCHOOL, DELHI**

## **FACULTY COMMITTEE LIST FOR THE YEAR 2016-17**

S.No.	Committees	Faculty Members	Responsibilities	Support Staff
1.	Academic Affairs	Prof. (Dr.) Arvind P. Bhanu - Chairperson  Mr. Ashutosh Hajela (Library) Dr. Alok Gupta/Dr. Sanjana Sharma, (overall Time table - coordinator)	<ul> <li>Academic Discipline and Decorum</li> <li>Conduct and Management of Classes</li> <li>Timely Completion of Syllabus</li> <li>Student Grievance Related to         Academics     </li> <li>Regularity of Students/Interaction with students</li> </ul>	Ms. Shafali Kashyap
	Program Leaders	Mr. Debajit Sarmah / Dr. Sanjana Sharma  Prof. (Dr.) Arvind P. Bhanu / Dr. Vandana Sehgal Ms. Rubina Grewal Nagra/Ms. Venu Parnami Mr. Ashutosh Raj Anand/ Dr. Rajinder Kaur Randhwa	<ul> <li>Overall in-charge Batch (2016-2021) First Year</li> <li>Overall in-charge Batch (2015-2020) Second Year</li> <li>Overall in-charge Batch (2014-2019) Third Year</li> <li>Overall in-charge Batch (2013-2018) Fourth Year</li> </ul>	Mr. A.K. Raghuvanshi

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2.	Examinations	Dr. B.K. Raina — Chairperson Mr. Ashutosh Hajela (Conduct) Dr. Alok Gupta/ Ms. Rubina Grewal Nagra (Confidential/Evaluation and Result/ Reappear) Ms. Garima Goswami/ Ms. Rajinder Kaur Randhwa (Dissertation/ Vivas) Mr. Ashutosh Raj Anand, Ms. Manjula Raghav (Summer Internships)	<ul> <li>Conduct of Written         Exams/Comprehensive Viva/Bench         Viva</li></ul>
3.	Students' Grievance Redressal Committee	Dr. Rajinder Kaur Randhwa - Chairperson Mr. Ashutosh Raj Anand Dr. Sanjana Sharma Ms. Ila Joshi  Students Mr. Mani Bhusan Ms. Ashita Bali	<ul> <li>To redress all the grievances as has been given by the students in writing or received through suggestion box.</li> <li>The committee shall submit their recommendations, if any of redressal within a week to the Chairman/ Director.</li> </ul>
4.	Anti Ragging Committee	Dr. B.K. Raina (Chairperson)  Dr. Sudha Jha Pathak Dr. Vandana Sehgal Ms. Venu Parnami Mr. Abhishek Gupta	<ul> <li>Awareness of Rules pertaining to Anti-Ragging</li> <li>Counseling/Mentoring</li> <li>Recommendation / Imposition of Penalties, if found guilty</li> </ul>
5.	Internal Complaints Committee	Dr. Sanjana Sharma (Chairperson)  Mr. Debajit Kumar Sarmah  Ms. Shubhankshi Sonker  Ms. Surbhi Pandey	<ul> <li>Investigation/Inquiries into complaints of harassment</li> <li>Counseling/Mentoring</li> <li>Recommendations for Imposition of penalties, if any</li> </ul>

6.	Research Publications, Seminars and Conferences	Prof (Dr.) Arvind P. Bhanu Chairperson  Dr. Sudha Jha Pathak  Dr. Rajinder Kaur Randhawa  Dr. Ambika Harish	<ul> <li>Taking Care of existing publications of the Institution</li> <li>Inviting Articles/ Research Papers/Case Comments/Processing for Publication/Anti Plagiarism</li> <li>Publication of Conference/Seminar Proceedings</li> <li>Publication of Case materials/Study Materials</li> </ul>
7.	FDP/SDP	Ms. Venu Parnami	<ul> <li>Organizing Faculty Development</li></ul>
	Co-	Dr.Sudha Jaha Pathak	Programmes <li>Sending Faculty for Faculty</li>
	ordination	Dr. Sanjana Sharma	Development Programmes <li>Institutional Support for Faculty</li>
	Committee	Mr. Amit Pratap Singh	Development Programmes

Prof. (Dr.) D.K. Bandyopas iya LS

Chairman

Amity Law Schools